

## Drawing & Information Checklist

Project.....

### General information required;

1. Full addresses for the proposed properties
2. Completed Building Survey form for each dwelling type being assessed (**All sections must be completed in detail**)
3. Pressure test results
4. Confirmation if Accredited Construction details have been used

### Detailed information required

1. Building Regulations standard drawings of Plans, Sections, and Elevations Specifications. Page 2 has a simple checklist to indicate what is drawing are required.
2. Details of any special renewable energy sources used.
3. Full details of any MVHR units used.



## Drawing Standards/definitions

Hardcopies of drawings must be submitted on A1 or A3 to scale or AutoCAD drawings saved in version 2007

**Plans** – Must be accurately scaled to 1:50 or 1:100 and should include all floors proposed for **each** Plot

**Sections** – Must be accurately scaled to 1:50 or 1:100 and be to of a standard where the story heights for **each** Plot can be easily obtained.

**Elevations** - Must be accurately scaled to 1:50 or 1:100 and include each side of the Plots elevation for each Plot and its relative orientation marked underneath the elevation.

### **How do I know when I have all the information?**

Use the checklist to mark off when you have the drawings for each plot and ensure you have all the proposed floor plans within each of the plots

### **How do I know what drawings are what?**

Architectural plans always come with a title block telling you what the drawing is and it is usually located in the bottom right hand corner of each drawing.

**Drawing Checklist** \_\_\_\_\_ (use table below to ensure you submit all the required information – continue on separate sheet if needed)

Plot Numbers	Plans (Y/N)	Sections (Y/N)	Elevations (Y/N)